## SULLIVAN TOWNSHIP PLANNING COMMISSION MEETING JULY 10, 2018

1. THE MEETING WAS CALLED TO ORDER AT 5:35 P.M. by Chairman Anton.

2. ROLL CALL:

Present:

Tom Anton, Sue Buckner, John Carr, Glenn Gustafson,

Eloise Jarka, Tom Jasick, Jim Kotecki

Absent:

None

Guests:

5 Residents, 1 Guest

**3. MINUTES FROM THE JUNE 12, 2018, MEETING:** Minutes from the meeting of June 12, 2018, were presented by Chairman Anton. A motion was made by Tom Jasick, seconded by Glenn Gustafson, that the minutes be accepted as presented. The vote to accept the minutes was unanimous.

4. APPROVAL OF AGENDA:

**Annual Report to Township Board** 

Public Hearing re: Construction of a Cellular Tower -

Verizon

**Update - Sand Mining Operation - Summit Avenue** 

**Revision: Driveway Ordinance** 

**Revision: Wireless Telecommunication Setbacks** 

**Annual Report to Township Board:** The annual report of Planning Commission activity was prepared and copies were provided for each Planning Commission and Township Board member.

Public Hearing re: Construction of a Cellular Tower - Verizon: A motion to open the Public Hearing on construction of a cellular tower at 5960 Heights-Ravenna Road was made by Sue Buckner, supported by Eloise Jarka. The motion was approved unanimously by Planning Commission members. The proposed tower is under the 200 foot height limit and will not require lighting at night. It is not expected to present disturbing environmental aspects to near-by residents as it will be surrounded by trees and virtually unexposed to view. It is expected to be constructed within the next 12 months.

A motion to close the Public Hearing was made by John Carr, supported by Sue Buckner and approved by all Planning Commission members. A following motion was made by John Carr and supported by Glenn Gustafson to approve the request for the cellular tower construction as presented. All Planning Commission members supported the request with the exception of Chairman Anton who abstained as his employer provides services to Verizon.

**Application: Special Land Use - Sand Mining:** A Special Use permit for a sand mining operation at 4740 Summit Avenue was withdrawn by the applicant. No further action will be required from the Planning Commission.

**Revision: Driveway Ordinance:** The Professional Planner has provided further information regarding driveway requirements resulting in changes or revisions. Changes are reflected in a revised copy of the existing ordinance. The majority of changes are included in a proposed revised copy of Section 3.27. Discussion of the revisions will occur at a future date; members are asked to read our current ordinance and the proposed revisions prior to August 14, 2018.

**Revision: Wireless Telecommunication Setbacks:** Minor clarification revisions on wording for setbacks are to be reviewed at the August 14 meeting.

- 5. SCHEDULED PUBLIC HEARINGS: None
- 6. OTHER MATTERS TO BE REVIEWED BY THE PLANNING COMMISSION: None
- 7. OLD BUSINESS: None
- **8. OPEN DISCUSSION FOR ITEMS NOT ON THE AGENDA:** Any ordinance governing use of untreated human waste as fertilizer on crops for human consumption will be researched. The Health Department will be contacted by the Secretary for County, State or Federal guidelines.
- 9. CORRESPONDENCE RECEIVED: None
- 10. PLANNING COMMISSION MEMBERS COMMENTS: None
- 11. REPORT OF TOWNSHIP BOARD REPRESENTATIVE: None
- 12. REPORT OF PLANNING CONSULTANT: None
- 13. NEW BUSINESS: None
- 14. SETTING PUBLIC HEARING DATES: None
- **15. NEXT MEETING DATE:** August 14, 2018, at 5:30 p.m.
- **16. MOTION FOR ADJOURNMENT:** A motion to adjourn at 6:45 p.m. was made by Sue Buckner, seconded by Tom Jasick; the vote to adjourn was unanimously approved.

Respectfully submitted:

Eloise Jarka, Secretary Sullivan Township Planning Commission