

SULLIVAN TOWNSHIP PLANNING COMMISSION MEETING MINUTES DATED FEBRUARY 13, 2018

1. THE MEETING WAS CALLED TO ORDER AT 5:30 P.M. by Vice Chairman Carr.

2. ROLL CALL: **Present:** Tom Anton, Sue Buckner, John Carr, Eloise Jarka, Glenn Gustafson, Jim Kotecki
 Absent: Tom Jasick
 Guests: 1 Resident

3. MINUTES FROM THE JANUARY 9, 2018, MEETING: Minutes from the meeting of January 9, 2018, were presented by Vice Chairman Carr. A motion was made by Jim Kotecki that the minutes be accepted as presented; the motion was seconded by Glenn Gustafson. The vote was unanimous to approve the minutes.

4. APPROVAL OF AGENDA: **Questions Regarding Property Development
Information Display - Meeting Room Wall
Approval of 2018 Meeting Dates**

Questions Regarding Property Development: The resident was requesting clarification of the steps to be completed when seeking to develop his property. There has been no formal paperwork submitted as yet but he wanted to be sure he understood and followed procedures properly. Following a discussion of his intent for any development, as well as official requirements, he indicated he would be doing some further research before finalizing any request.

Informational Display - Meeting Room Wall: This was discussed at the most recent Board meeting and several Board members offered useful suggestions. Further investigation of the project will occur as suggestions are clarified.

Approval of 2018 Meeting Dates: There is no need to change the May 8, 2018, meeting date. At this time, it seems wise to revise the November meeting date as enough of the Planning Commission members know that they will not be available for the November 13th date. In order to have a quorum available to attend the November meeting, the date has been revised to November 8, 2018; the time for the meeting to begin remains 5:30 p.m. All other dates remain as shown on the calendar approved at the January 9, 2018, meeting. Glenn Gustafson offered a motion to accept the calendar approved January 9, 2018, with a revision for the November meeting date to November 8, 2018. The motion was seconded by Jim Kotecki. The motion passed unanimously.

5. SCHEDULED PUBLIC HEARINGS: None

6. OTHER MATTERS TO BE REVIEWED BY THE PLANNING COMMISSION: None

7. OLD BUSINESS: None

8. OPEN DISCUSSION FOR ITEMS NOT ON THE AGENDA: None

9. CORRESPONDENCE RECEIVED: None

10. PLANNING COMMISSION MEMBERS COMMENTS: None

11. REPORT OF TOWNSHIP BOARD REPRESENTATIVE: None

12. REPORT OF PLANNING CONSULTANT: None

13. NEW BUSINESS: None

14. SETTING PUBLIC HEARING DATES: None

15. NEXT MEETING DATE: March 13, 2018, at 5:30 p.m.

16. MOTION FOR ADJOURNMENT: A motion to adjourn at 6:40 p.m. was made by Sue Buckner and seconded by Jim Kotecki. The vote to adjourn was unanimously approved.

Respectfully submitted:

Eloise Jarka, Secretary
Sullivan Township Planning Commission