

## MINUTES

Minutes of the Regular Meeting of the Sullivan Township Board held at the Sullivan Township Hall, September 4, 2018.

Meeting was called to order by Supervisor Mabrito at 6:30 p.m. with the Pledge of Allegiance.

ROLL CALL: Present: Supervisor, Tony Mabrito; Clerk, Sue Buckner; Treasurer, Tammy Gillette; Trustee, Libby Spencer; Trustee, Keith Patterson.

Absent/Excused: None

Four residents and four guests of Sullivan Township

MINUTES: It was moved by Libby Spencer, supported by Tammy Gillette, to accept the minutes of the regular meeting held August 9, 2018. Motion carried.

PUBLIC COMMENT: Greg VanWorkham reminded the board he is a candidate for the 91<sup>st</sup> District House Rep. in the general election being held on November 6, 2018.

FINANCE: The Treasurer's report on Township receipts of \$4997.41 for the period of August 1, 2018, through August 31, 2018, was presented by Treasurer Tammy Gillette.

It was moved by Keith Patterson, supported by Tammy Gillette, to pay bills of \$25,823.81 as presented by Clerk Sue Buckner. Motion carried.

### REPORTS:

- 1) Planning Commission: Eloise Jarka read the Minutes from the August 14, 2018 Meeting. Next Planning Commission Meeting is September 11, 2018.
- 2) Zoning Board of Appeals: – Variance Request was denied for Property Owner Kurt Kammeraad, 4740 Summit; and approved for Property Owner Dale Ferguson, 6419 Sternberg and Property Owners Shawn & Stephanie Stefanich, 3294 David Bee as reported by Tony Mabrito.
- 3) MTS Permits for the month of August were reviewed. The 10% rebate to the township was \$247.10.

### CORRESPONDENCE:

- 1) Correspondence was received from Muskegon County Senior Millage regarding the availability of Senior Navigation Services and the Events Calendar for September and October. Hub Manager, Judy Kell will give a presentation at the December 4, 2018 board meeting.

### OLD BUSINESS:

- 1) I.T. Hosting Agreement- Ivan Phillips, Muskegon County I.T. Director, answered questions by the board, and residents, regarding the suspension of agreement to switch to the County for I.T. services. The board wishes to speak to other municipalities who have this service thru the County. This issue is tabled until the October meeting.

### NEW BUSINESS:

- 1) Fall Clean-up Dates – The tentative Fall Clean-up Dates will be October 8 – 12, 2018. Tony Mabrito will confirm these dates and they will be in the Fall Newsletter.
- 2) Scrap Tire Event – Spring 2019- It was moved by Sue Buckner, and supported by Keith Patterson, to approve the grant application for the Scrap Tire Event as provided by Treasurer, Tammy Gillette. Motion carried.

- 3) Township Sign Proposals – Motion made by Sue Buckner, supported by Keith Patterson, to purchase (2) Handicap Parking signs, (2) No Parking on Grass signs, and (3) street signs as discussed by the board. Motion carried.
- 4) Engine Brake Use – Tammy Gillette will work on a Resolution prohibiting Compression Release Engine Brake Systems in certain areas of Sullivan Township.
- 5) Closed Session – Personnel Matters – Potential Motion: It was moved by Sue Buckner and supported by Keith Patterson to go into closed session at 7:28 p.m. to discuss personnel matters. Motion Carried.
- 6) Motion made by Sue Buckner, supported by Keith Patterson to close the closed session. Motion carried. Closed session ended at 8:28 p.m.

**DISCUSSION/ANNOUNCEMENTS:**

- 1) Draft Fall Newsletter ideas and comments were presented. Senior Services information to be added as well as volunteers needed for the Halloween Party.
- 2) Handicap Accessible Doors – There has been 3 requests received within the last 2 weeks. The board will look into this issue.

12. **ADJOURNMENT:** There being no further business to come before the Board, it was moved by Sue Buckner, supported by Keith Patterson to adjourn. Motion carried. The meeting adjourned at 8:31p.m.

Sue Buckner, Sullivan Township Clerk