

# SULLIVAN TOWNSHIP PLANNING COMMISSION

MEETING MINUTES January 9, 2024

The meeting was called to order at 5:37 P.M. by Chairman Tom Anton.

**ROLL CALL:** Members Present: Butch Michelli, Tom Jasick, James Kotecki, Glenn Gustafson, Jeremy Rios and Heather Rios.

Members Absent: None

Guests: 2

## **Approval of Minutes November 8, 2023**

The meeting minutes were presented and read by Chairman Anton. It was moved by Butch Michelli to accept the meeting minutes as presented. The motion was seconded by Glenn Gustafson and approved by all Planning Commission (PC) members present.

## **AGENDA:**

### **Public Hearings:**

- None

### **Old Business:**

- Any updates on State of MI Solar Energy oversight
- Proposed Shipping Container Ordinance
- Accessory Building Size Discussion

### **New Business:**

- Master Plan Update Presentation - Planner Greg Ransford
- Election of Officers
- Commission Member Terms
- 2024 Commission Meeting Schedule

## **Master Plan Update Presentation**

Greg, a planner from Freshcoast, discussed the update for the Master Plan. A community survey will be taken. The idea is to reorganize the master plan so that information can be located easier.

## **Election of Officers**

A motion was made by Tom Jasick to elect Tom Anton as chairman of the Sullivan Township Planning Commission. The motion was seconded by Glen Gustafson and approved by all members present. A motion was made by Butch Michelli to elect Heather Rios as secretary. The motion was seconded by Tom Jasick and approved by all PC members present. A motion was made by Tom Jasick to elect Jeremy Rios as vice chairman. The motion was seconded by Butch Michelli and approved by all PC members present.

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## **Commission Member Terms**

Tom Anton and Glenn Gustafson were sworn into office for another term on the Planning Commission.

## **2024 Commission Meeting Schedule**

Planning Commission meetings are scheduled for the second Tuesday at 5:30 for all months in 2024 with the exception of December.

## **Updates on State of MI Solar Energy oversight**

There have been no new updates to discuss.

## **Proposed Shipping Container Ordinance**

Concerns by the Township Board were discussed. Planning Commission members will try to attend the next Board Meeting to discuss these concerns with the Board.

## **Accessory Building Size Discussion continued**

Members shared their thoughts on why there should be a discussion on accessory buildings. Ideas were presented. Discussion will continue at the next PC meeting.

## **Existing Dwelling Occupancy While Building a New Home**

An agreement is being created for a temporary dwelling.

Motion to adjourn the meeting was made by Glenn Gustafson at 8:02 p.m., seconded by Tom Jasicki and approved by all members present.

Respectfully Submitted,

Heather Rios

1/15/2024

## **REQUEST TO TOWNSHIP OFFICE:**

- Please print January 9, 2024 Minutes and send packets to PC members a week prior to meeting
- A draft for the February agenda is being sent to Tom and Julie to review. Once approved by both, please print an agenda for each PC member and include in the packet.
- Please provide a copy of terms for PC members in the packets sent out for February's meeting
- PC members would like to stay informed on updating the Master Plan. Please make any Master Plan updates available to PC members as soon as available. This may need to go out more frequently than just being included in monthly packets.